



Standard Operating Procedure

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|---|--|
| SITE: | EFFECTIVE DATE: 3/26/20 |
| SUBJECT: Setup for IV pumps on Covid19 patients | REVISION DATE: |
| DOCUMENT NUMBER: | LOCATION OF TEMPLATE: Clinician Portal |
| AUTHORIZED BY: | DATE: |
| SOP OWNER: Medical Branch System Incident Command | |

PURPOSE: To limit amount of time in the room for Covid19 patients by placing the IV pumps outside the rooms.

SCOPE: All RN's

DEFINITIONS: IV Pump & Tubing Setup

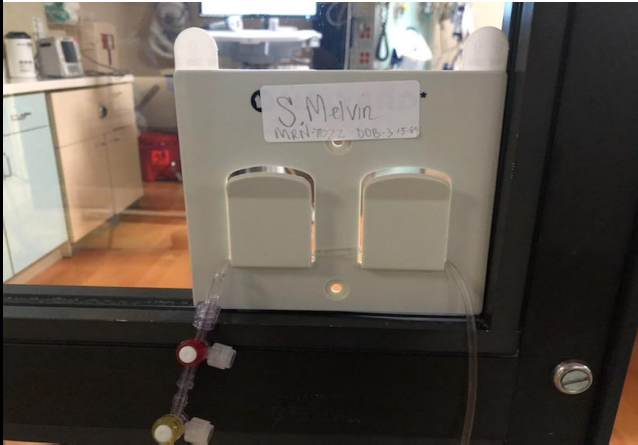
PROCEDURE: NA

| Activity / Task | | Task Time | What It Looks Like |
|-----------------|--|-----------|--|
| 1 | Place IV pump outside the room | | |
| | | | |
| 2 | Place patient ID band on primary tubing and pump/and or identified area on outside of patients room. | | <p>Patient ID band/ID sticker is to be check at the change of shift with off-going and oncoming nurse.</p> <p>Check the identification on tubing/identified area with the physical identification on patient asking for verbal confirmation from patient as well.</p> <p>This needs to be signed on in the PER (Professional Exchange Report) under handoff communication.</p> |



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| 3 | <p>Prime tubing and extensions.</p> <p>Chose one of the following setups:</p> <p>Primary tubing AND 3 stoplight extensions. (Goal is to have the closet to the pump stoplight outside of the room for additional access points)</p> <p>Primary tubing AND 2 stoplight tubing and MRI extension tubing. (Goal is to have the closet to the pump stoplight outside of the room for additional access points)</p> <p>Stop light extensions may be used for compatible IV administrations including IV push medications.</p> | | |



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| 4 | <p>IV Tubing Route pump to patient.</p> <ul style="list-style-type: none">• Hang and Scan medications.• Set up pump• Hit Start and then hit pause.• Enter the room with tubing.• Establish a secure line, by cleaning and flushing the site.• Attempt to make site visualized from the door.• Connect IV.• Tape the line at the end of the bed, with enough room for mobility with patients. Approximately 3 ft with patient.• Do not tape IV line to any moveable parts of the bed.• Drap the IV line to the identified hook on the door and tape to outside.• Hit start. <p>Ensure the stoplight tubing closet to the pump is outside the room.</p> | |   |



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| 5 | <p>Patient IV Sites</p> <p>This process, IN NO WAY replaces IV sites assessment. Diligent site care is vital to keeping the patient safe.</p> | | |