

Emergency Department Visitor Form

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Name of visitor:

Phone number:

Date/time:

Patient name:

Code word:

The Emergency Department (ED) is taking steps to ensure that everyone who enters the department has the highest level of protection from the spread of COVID-19.

To ensure social distancing, and to be able to accommodate patients, our waiting areas in the Emergency Department are closed to visitors.

- » We also ask that social distancing of six feet or greater between individuals is practiced at all times, when possible.

SIH Emergency Departments allow one visitor for each patient for the duration of their ED visit if the patient has not screened positive for COVID-19 symptoms or the provider determines they will not test for COVID-19 due to low suspicion.

- » If the patient has screened positive for COVID-19 symptoms, has confirmed COVID-19, and/or the provider is going to test for COVID-19, visitation is not permitted except in cases where the patient is unable to make their own healthcare decisions (i.e. pediatrics, dementia, etc.) The call charge nurse will determine these exceptions on a case-by-case basis.
- » The primary nurse will stay in contact with the visitor of a patient not allowed to have visitors via phone. An update will be given approximately every hour and the nurse will confirm the code word identified at the top of this form.

Visitors may enter the Emergency Department only when the patient they are visiting is placed into their room inside the Emergency Department.

- » Exceptions for pediatric patients and patients that may not be decisional are allowed. (Call charge nurse of the ED prior to making exception)

Visitation process:

- » Fill out the screening/check temperature form with visitor screener. If you screen positive for COVID-19 symptoms, you will not be permitted for visitation. Please contact ED charge nurse for extenuating circumstances.
- » The visitor receives a temporary visitation sticker with the date and time on it.
- » The visitor must wait in their vehicle or outside until they receive the call from the Emergency Department that they can enter the department.
- » Upon receiving the call to enter the department, the visitor should stop at the screening table and provide the name of the patient, room of the patient and code word (please do not share the code word with anyone else).
- » The visitor screener will escort the visitor to the patient's room.

During visitation:

- » Visitors must wear a mask at all times. If a visitor is unable to wear a mask, then visitation is not permitted and the visitor will be asked to leave the Emergency Department.
- » Visitors must not leave the patient room in the Emergency Department except to use the rest room or attend to an urgent need.
- » We will remind you of the above requirements during your stay, but if you cannot wear a mask and/or stay in the patient's room, you will be asked to leave the department. Safety is our utmost concern.

*Attach the visitor screening form to this form

*Please provide visitor the "Emergency Department Process Handout"

